

507 South Main P.O. Box 1408 Dickinson, ND 58601 701-483-4000 1-888-225-5282 www.ctctel.com

# Consolidated Telcom Donation Request Form Application for Donation

Name of Your Organization	
Contact Person	Contact Phone
Address	

#### **Consolidated Telcom Economic Development Donation Guidelines**

Maximum Amount Allowed per Community:

\$1000.00

Community must be one of the 19 served by Consolidated Telcom

Donations will be determined by the Consolidated Board of Directors. Priority funding will be given to projects that benefit the largest percentage of your community members. Those projects might include: technology projects for the benefit of the community, aiding ambulance and fire districts, youth related improvement projects such as playground equipment, etc.

## **Project Description and Details**

Describe Your Community Improvement Project:

Please list the organizations involved in your project:
Who will benefit from your project?
Have you received previous funding from Consolidated? YES NO
If YES, for what amount \$
Have you requested funding from other sources?
Do you anticipate future funding requests regarding your project? YES NO
If so, for what amount?
Financial information:
Total Cost of Project:
Amount from Other Sources:
Grant Amount Requested:
If this grant is funded, how will the money received from the Consolidated Economic Development Grant Program be spent?
As a recipient of this donation from Consolidated Telcom, and as a duly Authorized representative of my organization, I certify that my organization:  Is not-for-profit.  Will use the donation as indicated in the application form.
<ul> <li>Will keep complete documentation (copies of cancelled checks, invoices, receipts, etc.) that could be reviewed by a representative of Consolidated upon request.</li> </ul>
Name: Signature:
Agency:
Address
Date:
Please return completed request to:

Consolidated Telcom Attn: Rhonda Fitterer P. O. Box 1408

Dickinson, North Dakota 58602-1408

#### Consolidated Telcom

#### **Guideline for Donations & Sponsorships**

### Company Pride

As a member-owned cooperative, Consolidated Telcom has prided itself in supporting community needs throughout its service area. As an investment in the future of the area citizens, this company has historically supported through its financial contributions those programs and projects that encourage youth, economic development, and in education. The donation must be for the benefit of the majority of the community and not a limited number.

Employees of Consolidated have generously given of their time and resources where they live, raise their families, work and play. For over forty years, the company has participated in and assisted with community projects, school activities, youth sports, local government, and other non-profit group activities. In addition, the Board of Directors recognizes the importance of giving back to the communities, especially for those events or programs that impact the communities served.

### Requests for Funds

Groups or organizations may request a donation of funds by sending a brief description of the group or organization. Included in the request must be a contact name and location; a description of the purpose of the request and its benefits; an amount needed to accomplish the intended purpose and how the organization plans to recognize Consolidated as a sponsor. The following limitations apply in the request for funding:

Tax-exempt, nonprofit organizations are eligible. Contributions are not given for sponsorships of sports teams; travel or travel-related expenses; to individuals; to organizations based outside the companies' service areas; to organizations of primarily religious or political focus, including campaigns for elections, or in support of elected officials for any reason at any level – local, state, or federal; or organizations that discriminate on the basis of age, sex, race, color, national origin, religion, or creed.

Consolidated will not donate its services such as internet, telephone, long distance etc.

Exceptions to this policy must be approved by the Board of Directors.

# **Applications**

All written requests and applications for funds should be directed to:

Consolidated Telcom PO Box 1408 Dickinson, ND 58601

Or you may print this form and e-mail your request to rhondaf@consolidatedtelcom.com

Every effort will be made to reply to all requests and applications in a timely manner.